



Gila County Provisional Community College District

Governing Board Meeting

Electronic (Zoom) Meeting

Wednesday, April 13th, 2022

**** FINAL APPROVED ****

1. **Meeting was called to order by President Bocker at 9:02 am**
Board Roll Call – VP Moorhead present; Secretary Cockrell present; Treasurer Knauss present; Member Shipley present; President Bocker present
Also Present: Andrea Renon, Gila Pueblo Campus Coordinator; Ann Knights, Payson Campus Coordinator; Janice Lawhorn, Interim Senior Dean, Gila Pueblo/Payson Campuses; Trae Morris, EAC Associate Director/Bursar/GCPCCD Financial Liaison; Leitha Griffin, Marketing Coordinator; Jessica Scibelli, Gila County Deputy Attorney; Ron Carnahan, IT Coordinator; Don Bohart and Donna Miller, AZ Auditor General's Office.
Pledge of Allegiance – led by VP Moorhead

2. **Call to the Public** – read by Pres. Bocker:
Pursuant to A.R.S. 38-431.01 (H), this is an opportunity for the public to comment on any issue within the jurisdiction of the Gila County Community College Provisional District Governing Board. The Board President may determine reasonable time, space, and manner limitations. At the conclusion of an open call to the public, individual members of the Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board will not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

No one approached the Board.

3. **Reports**
 - A. **President's Report – Dr. Jan Bocker**
 - Pres. Bocker has been working on IGA with Gila County in support of the Accreditation Application. Pres. Bocker will present the document to the County Board of Supervisors March 26th. Pres. Bocker met with AZ State Representative Michelle Udall and Lobbyist Gretchen Jacobs. Both are supportive of the College seeking accreditation.
 - Pres. Bocker met with EAC Administration President Todd Hayne, VP Welker, and VP Wood regarding the IGA contract that will expire at the end of June. Moving forward with details.
 - Pres. Bocker asked Supervisor Meeks to keep the board updated about vehicle purchases for the campuses. Coordinator Morris informed that the budget would allow for a \$50,000 purchase of a vehicle for Globe campus. More details at next meeting.

- Pres. Bocker met with an employee from BHP (Broken Heald Proprietary – mining industry) to discuss the potential for a donation to the College to support student scholarships. Jerry McCreary, Pinal Mountain Foundation, is working out the details. Member Shipley asked if grants such as these effect expenditure limitations. Pres. Bocker said no since the Foundations have separate 501C 3 status and typically fund scholarships from their own accounts. Treasurer Knauss added that Workforce Development would welcome additional partners. More information will be given as this moves forward.
- Pres. Bocker-Annual audits are calendared to begin in October this year.

B. Sr. Dean's Report – Dr. Janice Lawhorn

- Sr. Dean Lawhorn - items will be covered in New Business.

C. Gila Pueblo (Globe) Campus Report – GPC Coordinator Andrea Renon

- In addition to the submitted report (in Board Packet):
 - Part time Cosmetology Assistant I position has been contracted to Amanda Miramontes.
 - Gila County Fire Chief Association (GCFCFA) has requested an EMT 103 class as well as Hazmat Tech and Engineer Academy classes. Coordinator Renon, Associate Director Knights and John Clegg from EAC Thatcher Campus will work with the Fire Chief in this effort, benefiting both the North and South end of the County.

D. Payson Campus Report – PC Coordinator Ann Knights

- In addition to the submitted report (in Board Packet):-
- Under other events, clarification for the Sports Medicine course-the High School currently requires 13 students to participate. Once numbers for the dual enrollment have been submitted, this will be reviewed to see if additional courses will be offered with a EAC instructor.
- Regarding the accident previously mentioned, the trees have been removed, the damage to the College vehicle was cosmetic and the driver was not injured. Repair estimates are being gathered.
- Caris Trust Item- There is new information that unlimited proposals for grant funds can be submitted. The faculty has been notified that their request for this year must be made by October.
- Under Upcoming Events-Nurse Pinning will be held on May 11th at 11:00am at the Church of the Nazarene. The Commencement Ceremony will also be on May 11th at 4:00pm on campus. VP Moorehead commented that he would like to see if the GCPCC governing Board Meeting, held the same morning, could be in person.
- The Occupational Advisory Committee report that was submitted (in Board Packet) provides feedback information about each breakout session.

E. Financial Report – GCPCCD Financial Coordinator Trae Morris

- The February 2022 financials are in the Board Packet.
- Year to Date Net position is 3.5 million dollars. 1st and 2nd quarter invoices will be 1.5 million. 3rd quarter invoice will be completed by the end of the month.
- Revenues currently exceed expenditures.
- The Expenditure Limitation Report (ELR) will be submitted by the end of the month.
- Pres. Bocker noted that the IGA \$250,000 per year for Accreditation Expenses does not fall under the ELR according to CPA Sara Kirk. Coordinator Morris concurred.

4. Standing Business

- A. **Accreditation Strategy** – President Bocker had nothing additional to report.
- B. **Funding Strategy** – Member Shipley commented that the participation in the Trust Insurance webinars not only adds knowledge but also provides GCPCCD with a discount. Pres. Bocker commented that the Truth in Taxation may be done at the May meeting.
- C. **Legislative Strategy** – VP President Moorhead indicated that the passing of the laws has been done. Next is appropriations. Pres. Bocker added that the bill to change full-time FTSE count from 15 to 12 hours has become a “striker,” possibly because this item has budgetary implications.
- D. **Community Relations/Workforce Development** – Coordinator Griffin reported on the hiring of PT Marketing Coordinator is Chris Kremer. Coordinator Griffin is currently promoting summer courses. STEMfest will be held on Gila-Pueblo Campus April 30th. Treasurer Knauss added that improvements continue to be made at the Regional Training Center (RTC) facility. Lincoln Welding Foundation is being looked into as a possible funding partner. Miami School district is selling Los Lomas Elementary, which has been empty for several years. Attributes include close proximity to Miami High School, the local hospital and the RTC. A contingency for this sale is that it must be designated for education/community use. The roof needs repair and the inside has significant vandalism damage. Member Shipley has additional facility site information. A tour for any interested Board members is set for April 26th at 1:30PM.

5. New Business –

- A. **Annual Audit Review** – President Bocker turned the presentation over to AZ Auditor General Office staff members.
Donna Miller, AZ Auditor General Financial Audit Director, oversees all financial related audits that the AG office conducts. ARS15 1473 requires us to present results to the GCPCCD governing board. The office is required to adhere to the State and Federal laws set forth by AICPA, American Institute of Certified Public Accountants. These standards require the Auditor General’s Office to maintain independence, integrity, and objectivity. Don Bohart from the Auditor General’s Office thanked Pres. Bocker, EAC VP Welker, and Coordinator Morris for their assistance and timely cooperation. Emails are sent to Board members when the audit begins and when it is completed. A final copy of the District Annual Financial Report was emailed individually to Board members on March 31st. All reports can also be found at www.azauditor.gov. Mr. Bohart gave details regarding the statements and the Office’s opinion. 1. The District’s Financial Report reported unmodified or clean opinion, which means it is reliable. 2. Internal Control and Compliance Report also reported no findings as of June 30th, 2021. Member Shipley asked a question about property taxes. Discussion took place. VP Moorehead asked a question regarding the cash expenditure limitation. Discussion took place.

Motion to send a thank you note to the Auditor General’s office for their work on the report made by VP Moorehead; seconded by Member Shipley.

Call for the question: In favor-5; Opposed-5; Abstained-0

Motion carries to send a thank you.

- B. **Heritage Healthcare Center Agreement-** Associate Director Renon asked for the renewal of the agreement with the Heritage Healthcare Center as the current agreement expires 4-30-2022. The renewal would begin 5-1-2022.

Motion to approve made by VP Moorehead; seconded by Secretary Cockrell

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve the renewal of the Heritage Healthcare Center Agreement.**

- C. **Nazarene Church Agreement 2022-** Associate Director Knights requested that the agreement with the Nazarene Church be approved for the Nursing Programs pinning ceremony. The Nazarene Church holds a credit of \$300 for a graduation ceremony that was not held. The cost of the pinning ceremony is \$200 for the use of the facility leaving a credit balance of \$100.
Motion to approve made by VP Moorehead; seconded by Sec. Cockrell.
Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve the Nazarene Church agreement.**
- D. **Payson Campus Faculty Office Proposal-** Associate Director Knights requested the approval to purchase modular furniture for the faculty offices on the Payson Campus. Research was done by Derryl Meeks, Ron Carnahan, Jeff Mayfield and Assoc. Director Knights. 7 new offices would be created in classroom 111, freeing up two offices in the Learning Center to be repurposed. To save expenses the campus employees will provide the installation. Discussion followed regarding acceptance by the faculty, size of rooms, use of the classroom space, and student privacy.
Motion to approve was made by Treas. Knauss; seconded by Sec. Cockrell.
Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve up to \$42,000 toward the purchase of office furniture for faculty use on the Payson campus.**
- E. **RTC Lease Agreement-** Sr. Dean Lawhorn requested approval for acceptance of a 20-year lease with Freeport-McMoRan (FMI) agreement for the Regional Training Center facility. It was noted that any changes would need to be made in writing.
Motion to approve was made by Member Shipley; seconded by VP Moorehead.
Call for the question: In favor – 4; Opposed – 0; Abstained – 1. Treas. Knauss abstained since he is employed by FMI. **Motion carries to approve the 20-year lease agreement for RTC.**
- F. **Power Mig 360 Purchase Approval-** Sr. Dean Lawhorn and Treasurer Knauss presented a proposal to replace current welders. Knauss informed the board that these are multi use welders and are substantial for the welding program. Phoenix Welding provided the lowest bid and will also reduce the expense of consumables by providing at cost. Discussion regarding the necessity and value of obtaining this machinery ensued.
Motion to approve was made by Sec. Cockrell; seconded by VP Moorehead.
Call for the question: In favor – 5; Opposed – 0; Abstained – 1. **Motion carries to approve up to \$50,000 for welding equipment.**
- G. **FMI 50/50 Challenge Grant-** Sr. Dean Lawhorn, Assoc. Dir. Andrea Renon and Treas. Knauss met with Robin Bradford, representing FMI Community Development and Community Investment Fund regarding a Letter of Intent for a 50/50 matching grant of up to \$300,000. This grant would primarily be used to upgrade the Regional Training Center. Discussion involved investment partners and their desire for progress, value of this investment, time restraints for spending of the grant monies and the necessity of the improvements.
Motion to approve was made by Member Shipley; seconded by Sec. Cockrell.
Call for the question: In favor – 5; Opposed – 0; Abstained – 1. **Motion carries to approve up to \$300,000 matching funds for the FMI 50/50 Challenge Grant.**

- H. **Mt. Cross Lutheran Church Agreement-** Assoc. Dir. Knights requested approval for use of the Mt. Cross Lutheran Church facility for the Jazz Ensemble final class to be held April 26th. There is no fee for use of this facility.

Motion to approve was made by Sec. Cockrell; seconded by VP Moorehead.

Call for the question: In favor – 5; Opposed – 0; Abstained – 1. **Motion carries to approve the Mt. Cross Lutheran Church Agreement.**

6. **Consent Agenda – Minutes from March 9, 2022 meeting.** (Note: Wrong final draft included in Board Packet).

Motion to table minutes made by VP Moorehead; seconded by Sec. Cockrell.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to table approval of the March Board Meeting minutes.**

7. **General Information and Discussion of the Same –**

The next Regular Governing Meeting is scheduled for **Wednesday, May 11th, at 9am.**

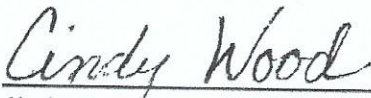
8. **Adjournment**

Motion to adjourn made by Secretary Cockrell; seconded by Treasurer Knauss.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to adjourn.**

Meeting was adjourned at 10:56AM

Respectfully submitted,



Cindy Wood

Administrative Assistant/Recording Secretary

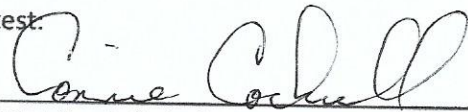
Attest:



President Jan Brocker

GCPCCD Governing Board President

Attest:



Secretary Connie Cockrell

GCCCD Governing Board Secretary